BPX COMMITTEE MEETING MINUTES
SEPTEMBER 22, 2019
As Approved October 4, 2019

Attendees: John Walters – Committee Chair, Linda Lawson and Jennie Popovich – Founding Members
Stan Moore, Bob Watkins, Steve Wolf - Members Elect

Absent: Sean O’Connell – Member Elect

Meeting called to Order: 1:14 pm

Secretary Appointed: Linda Lawson

Attendees introduced themselves and provided background context. All were asked to provide a brief bio to be published on-line on the BPX web page.

Non-founding Members Elect Unanimously Elected to Committee: Moore, Watkins, O’Connell, Wolf

Election of Members to Terms of Office: Unanimously Voted Upon; members may serve two consecutive terms of office on the committee. If a member resigns during his/her term of office, the committee will appoint a replacement to complete the term of office. The appointee may choose to stand for election for a full term of office after serving the appointed term of office.

  Walters, Wolf, O’Connell – 3 years
  Watkins, Lawson – 2 years
  Moore, Popovich – 1 year

Authorization Documentation: September 11, 2019 Denver Group Council (DGC) Meeting Minutes were distributed by Committee Chair noting Item 5 authorizing BPX and three founding members.

Vision, Mission, Goals: Committee Chair initiated discussion. Committee unanimously approved acceptance of Vision, Mission, Goals and Purpose as stated in the September 22, 2019 agenda.

Objectives: Committee Chair proposed the following Objectives:

  • Team Works Well Together as evidenced by accomplishment of Objectives during the first year of operation
  • Recruit 15 CMC Denver leaders to lead BPX defined (pre-packaged) trips
  • Develop 20 defined (pre-packaged) trips by January 1, 2020 in response to a survey during September 2019 of existing BPX members
  • All 20 defined trips to be on-line with Active Status in March 2020
  • Launch the backpacking season no later than May 2020 i.e., first backpacking trip offer in May
  • A “fill rate” of 85% on all BPX define trips i.e., a trip offering 7 slots would have 6 participants resulting in 85% fill rate
• Zero trip cancellations as a result of individual participant cancellations of registration
• Grow the BPX membership to 300 by the end of 2020

This list of objectives may be expanded during ensuing discussions and committee meetings.

Roles and Functions Discussion: Using the BPX Committee Action Items Document distributed at the meeting, members discussed specifics of the various functions. The following functions/roles were accepted:

Vice Chair – Steve Wolf; Secretary/Treasurer – Linda Lawson

Communications Coordinator & Promotions Coordinator Combined – Jennie Popovich and Linda Lawson

Trip Leader Function – Stan Moore; Trip Coordinator – Bob Watkins

No function was identified for Sean O’Connell; post meeting Jennie suggested Sean aid in Communications

Discussion of a Quality Assurance function was tabled until a future meeting

Next Meeting Date: October 22nd, 7 pm – 8:30 pm; Daniels Fund Building 1st & Monroe; link to address and parking: https://www.danielsfund.org/meetingspace/location; parking specifics to be provided a week prior to October 22; note we must clean up and be out of the building by 9:00 pm; this space is in Cherry Creek area. The space is free to non-profit organizations. It is not available in November but is available in December. We can only make reservations for 3 months at a time. We’ll try it on October 22nd and see if we wish to keep the reservation for December. I will find another location for the November meeting.

Meeting dates from November forward would be on the 2nd Tuesday of each month

November 12, December 10, January 14, etc.

Use of Staff Resources: Linda identified efficiency for committee members by utilizing the administrative services provided by Mary Bradly, CMC Staff devoted to DG requirements; members unanimously agreed to this suggestion. Mary provides similar services for the Bobcats section.

Review of Potential BPX Leaders: Jennie Popovich Departed at approximately 2:30 pm; remaining members reviewed and approved the following CMC Denver leaders to lead BPX trips. Linda will notify these individuals by e-mail.


Steve Wolf noted BP Trip classifications do not require a classification of A/B/C/D; discussion ensued.

Review of Non-Leader Volunteers: Due to lack of time this document was not reviewed. Linda will contact the six individuals listed asking in what capacity they wish to volunteer.

Meeting Adjourned: 3:00 pm
**ACTION ITEMS:** Watkins – trip format developed for presentation at Oct meeting

Lawson – **meeting minutes**, post when approved, instructions for using Google Drive as communication as suggested by Popovich, notify leaders of acceptance of their offer to lead BPX trips, notify leaders of specific questions or certifications to be completed before they are able to lead BPX trips, update Committee Action Items & distribute, develop BPX survey to members, determine a more central location for October 22nd meeting and notify all  

Shaded indicates completed by September 30.

Walters – develop agenda for October 22nd meeting; work with individual committee members on roles/functions

**Parking Lot Items:**  * Quality Assurance Role  * Combining Bobcats Trips w/BPX Trips  * BP Trip Classifications

Submitted by: Linda Lawson September 30, 2019

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